



SERVICE LINKS CANADA INC.

## HOW TO APPLY TO BECOME AN AGENT/ASSOCIATE OF SERVICE LINKS CANADA INC.

### THANK YOU FOR YOUR INTEREST IN SERVICE LINKS CANADA INC.

SERVICE LINKS CANADA IS ONE OF THE MOST RESPECTED CANADIAN IMMIGRATION CONSULTANCY FIRMS IN BC. CANADA AND THAILAND PROVIDING PERSONALIZED SERVICE AND A UNIQUE UNDERSTANDING OF IMMIGRATION ISSUES AND HOW THEY AFFECT PEOPLE'S LIVES. EVERYDAY, WE PUT OUR OVER 8 YEARS OF COMBINED EXPERIENCE INTO PRACTICE BRINGING SKILLED PROFESSIONALS AND FAMILY MEMBERS TO CANADA.

#### RESPONSIBILITIES OF ASSOCIATES/ AGENTS:

- Present and promote SLC in a professional and ethical manner
- Provide prospective clients complete and accurate information pertaining to consultancy fees and Immigration costs, travel advice/support (including all immigration visas/study permits requirements)
- Clearly identify yourself as an agent of SLC

#### IN ORDER TO BE AN AGENT, YOU NEED TO:

- Have sound experience/background in recruiting students and immigration matters
- Have a minimum of 2 years' experience as an Education/Visa Consultant with an established office in the country from where you are retaining clients
- Complete the Agent Application form (attached)
- Provide the necessary supporting information as outlined in the agent application.

#### IF YOU ARE APPROVED TO BE OUR AGENT/ASSOCIATE, WE WILL PROVIDE YOU WITH:

- A One year Interim Agreement recognizing your representative status with us
- Detailed instructions from us to guide your service to the clients
- Up-to-date information from the CIC/IRB/colleges, including promotional materials and other exclusive Information for agents
- Commission for the clients placed by your agency

#### WHAT TO DO NEXT:

After receiving your agent application, we will examine your overall information and notify you of our decision. If selected to be our agent, an Agency Agreement will be sent to you for your signature.

### YOU CAN CONTACT THE RECRUITMENT MANAGER RESPONSIBLE FOR YOUR RECRUITMENT AREA

#### THE HEAD OFFICE

**MS. SUSANNA MA**  
TEL : 1-604-944-7912  
FAX : 1-604-944-7913  
INFO@SERVICELINKS.CA

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THAILAND: Unit 116, 973 President Tower, 10th Floor, Ploenchit Road, Lumpini, Pratumwan, Bangkok 10330

t +66 2 656 1543 f +66 2 656 1544

e [info@servicelinks.ca](mailto:info@servicelinks.ca)



SERVICE LINKS CANADA INC.

## APPLICATION FOR AGENT/ASSOCIATE OF SERVICE LINKS CANADA INC.

NAME OF AGENCY	
CONTACT PERSON	TITLE:
ADDRESS	
	COUNTRY:
PHONE	OFFICE: MOBILE:
FAX	OFFICE: OVERSEAS:
EMAIL	
WEBSITE	
YEARS IN BUSINESS AS AN EDUCATION / IMMIGRATION AGENCY	
WHAT ARE ALL THE BUSINESS ACTIVITIES THAT YOU CARRY OUT? (PLEASE SPECIFY ACTIVITIES OTHER THAN STUDENT / IMMIGRATION CLIENT RECRUITMENT)	
GEOGRAPHIC AREA(S) OF RECRUITMENT ACTIVITY	(Please list all cities or regions where your company is currently retaining Immigration clients/ students)
NUMBER OF OFFICES IN YOUR COUNTRY	
OFFICE OR REPRESENTATIVE IN CANADA OR OTHER COUNTRIES	YES <input type="checkbox"/> NO <input type="checkbox"/> WHERE:
NUMBER OF STAFF IN YOUR COMPANY	(Mention their name)
ANY OF YOUR STAFF EDUCATED IN CANADA	COUNSELLORS: ADMINISTRATIVE:
HAVE ANY OF YOUR STAFF EVER VISITED CANADA	
HOW DO YOU TRAIN YOUR STAFF AS EDUCATION / IMMIGRATION COUNSELLORS? ARE THERE ANY FORMAL TRAINING / WORKSHOPS / CONFERENCES THEY ATTEND?	
NUMBER OF INTERNATIONAL STUDENT / IMMIGRATION CLIENTS SENT TO CANADA OR OTHER COUNTRIES EACH YEAR	



**SERVICE LINKS CANADA INC.**

WHAT TYPE OF CLIENTS DO YOU RETAIN	Student Visa <input type="checkbox"/> Work Permit <input type="checkbox"/> Immigration <input type="checkbox"/> Any other Service(Please mention)		
TO WHICH COUNTRIES DO YOU SEND MOST CLIENTS /STUDENTS			
NUMBER OF CLIENTS / STUDENTS YOU RETAINED FOR STUDY OR IMMIGRATION TO CANADA OR OTHER COUNTRIES PER YEAR	For the Year 2010	2011	2012
WHICH CANADIAN /OVERSEAS INSTITUTION DO YOU SEND MOST STUDENTS TO AND HOW MANY FOR THE LAST YEAR			
COLLEGES AND UNIVERSITIES YOU REPRESENT IN ANY COUNTRY			
HOW DO YOU PROMOTE YOUR SERVICES TO THE POTENTIAL CLIENTS			
NUMBER OF CLIENTS YOU EXPECT TO RETAIN FOR SLC FOR THE NEXT 3 YEARS	YEAR 1	YEAR 2	YEAR 3
HOW DO YOU PLAN TO ACHIEVE THESE NUMBERS	(Please pen down your business marketing plan in brief)		
HOW MUCH DO YOU CHARGE FEE FROM THE CLIENTS FOR STUDY PERMITS / IMMIGARYION VISAS			
WHERE DID YOU HEAR ABOUT SERVICE LINKS CANADA INC.	(Please attach a copy of your company's registration form with this form)		
WHY DO YOU WANT TO BECOME AN AGENT OF SLC & HOW DO YOU PLAN TO MARKET SLC.			
REFERENCES FROM ONE OR TWO LOCAL /CANADIAN PERSONS (PLEASE SUPPLY NAME(S) AND CONTACT INFORMATION)			
NAME:	CONTACT INFO:		
NAME:	CONTACT INFO:		
COMPANY PROFILE / BACKGROUND (PLEASE ATTACH A BRIEF – APPROXIMATELY ONE PAGE – DESCRIPTION OF YOUR AGENCY'S HISTORY AND CURRENT OPERATIONS)			